

Job Title: COO/CEO

Job Location: New Delhi

Last date of receipt of Application: 3rd September 2024

Application to be sent: hiring@essc-india.org

About ESSCI

The Electronics Sector Skills Council of India (ESSCI) is a Not - for - Profit Organization, registered under the Indian Companies Act, 1956. The Council has been promoted by Six Associations i.e. CEAMA, ELCINA, IESA, IPCA & MAIT, ELCOMA, supported by National Skill Development Corporation (NSDC), ESSCI has been recognized by NCVET as an awarding body for ESDM sector.

ESSCI's focus is on establishing an effective and efficient ecosystem for developing and imparting outcome-oriented skills for the Electronics Systems, Design and Manufacturing Industry (ESDM). ESSCI's mandate comprises a plethora of deliverables including the development of curriculum, courses, information database, and delivery system. ESSCI is responsible for standardization, accreditation, and certification processes to enhance the employability of the Indian workforce globally.

Position Overview:

The COO/CEO of the Electronics Sector Skills Council of India (ESSCI) will provide vision, and direction to achieve the organization's mission of enhancing the skill ecosystem in the Electronics Sector. The COO/CEO will be responsible for providing strategic leadership and driving the ESSCI's efforts to enhance skill development and vocational training within ESDM sector. The COO/CEO will work closely with the Board of Directors and key stakeholders to drive the organization's vision, mission, and goals.

Key Functions and Responsibilities will include, but not limited to:

1. Strategic Leadership:

- Provide strategic leadership for the development of ESSCI in line with the SSC Transit 2.0 and SSC Term sheet.
- Develop and implement an operational strategy to enhance ESSCI's role in India's skill ecosystem.
- Work with the executive board to determine values, mission, and plan for short- and long-term goals.
- Liaison regularly with MSDE, NSDC, NCVET, MeitY, MoRD, and other ministries, state skill missions, and state government officials for skill development work.
- Develop new business opportunities through government, state, and national directives, and through industry/corporates.
- Identify and forge beneficial relationships with stakeholders to achieve SSC objectives.

- Manage and guide the team to succeed in identified activities and programs

2. Operations Management:

- Ensure the development and growth of ESSCI through effective strategies.
- Achieve the targets set for the Annual Business Plan
- Ensure the implementation of various National, State, and Industry-funded skill training programs.
- Ensure legal/statutory compliances and governance-related matters.
- Develop and implement market-based skill programs and job roles offered by the council in response to external stakeholder demands and develop more programs based on market demand
- Oversee daily operations, ensuring compliance with all statutory and regulatory requirements.
- Design and implement policies at the SSC level, ensuring thorough adherence to processes in the functioning of the ESSCI
- Oversee the development of standards (QPs/NOSs), curriculum, content, assessments, and certification processes.
- Ensure affiliation and accreditation of Training Providers and Assessment Bodies.
- Facilitate skill gap analysis to map demand and supply for job roles.
- Facilitate train-the-trainer/assessor programs to build capacity.

3. Financial Sustainability:

- Ensure the financial sustainability of the organization through prudent resource management.
- Develop and manage budgets, and manage financial risks

Qualification and Experience:

- The ideal candidate should be less than 55 years of age with passion for our cause, strong leadership skills, and a proven track record of successful advocacy, and the ability to drive collaborative efforts.
- Candidate should preferably have Bachelor's or Master's degree in Electrical/Electronics/ CS/IT, with MBA degree from a premium institute.
- Minimum 20 years of experience of which preferably 10 years should be senior management experience in Electronics or Skilling Ecosystem.